



# JOB POSTING

**ASSISTANT PROSECUTING ATTORNEY  
TANEY COUNTY PROSECUTING ATTORNEY**

**Applications will be accepted until the position is filled.**

## **JOB SUMMARY:**

Represent the State of Missouri & the Citizens of Taney County in criminal cases referred to the Office from various law enforcement entities in Taney County

## **RESPONSIBILITIES AND DUTIES**

- Reviewing reports, follow-up investigation and preparation for appropriate criminal charges ranging from infractions to misdemeanors to felonies
- Represent the State of Missouri in any & all criminal cases filed in Taney County
- Represent the State of Missouri at formal depositions of witnesses & victims
- Formulate and prepare trial strategies
- Represent Prosecutor's Office in the community at speaking and teaching engagements

## **REQUIREMENTS**

- Works well independently & collaboratively with law enforcement, PA office employees, & court system
- Juris Doctor (JD) Degree from an ABA-accredited law school (3 years)
- Licensed to practice law in the state of Missouri
- Must be able to pass a background check and drug test
- Strong keyboard skills

## **BENEFITS PACKAGE**

- Paid vacation & sick leave
- 12 paid holidays
- County-paid health & dental insurance premiums
- Enrollment in the Missouri Local Government Employee Retirement System (MOLAGERS)
- Enrollment in the County Employees Retirement Fund (CERF)
- Enrollment in the county-provided group life insurance
- Additional available benefits
  - Flexible spending
  - Short-term & long-term disability
  - voluntary life insurance
  - AFLAC
  - Vision insurance
  - Section 125 cafeteria plan
  - County Employees Retirement Fund (CERF) Savings

## **PLEASE INCLUDE THE FOLLOWING IN YOUR APPLICATION SUBMITTAL**

- Resume
- CV (optional)
- Cover letter
- References (can be incorporated into the above)

**SALARY:** \$52,000 per year

**STATUS:** Full Time, Salaried

## **SUBMISSIONS**

- Via email to [William.Duston@taneycountymo.gov](mailto:William.Duston@taneycountymo.gov) (**PREFERRED**)
- Via fax to (417) 546-2376
- Via US Postal Service to the address on the right

**William Duston  
Prosecuting Attorney  
P.O. Box 849  
Forsyth, MO 65653**

**Taney County is a substance free, Equal Employment Opportunity Employer (EEOE).**

**Applications can be obtained at [www.taneycounty.org](http://www.taneycounty.org).**

**For information, please call (417) 546-7285.**